

Minutes of the Extraordinary Parish Council Meeting held at Sextons Barn, Sextons Lane Great Braxted on 20th September 2023 at 8pm

Present:

Councillor R Collins (Chairman), Councillor C Knapman (Vice Chairman), Councillor M Davis, Councillor L Holt and the Clerk.

23/58 Apologies for Absence

Apologies were received from Cllr Miles and noted by the Council.

23/59 Minutes of the Parish Council Meeting

RESOLVED: that the minutes of the meeting held on the 14th September 2023 were agreed as a correct record and signed by the Chairman.

23/60 Declarations of Interest

None declared.

23/61 Public Participation Session

No members of the public were present.

23/62 Exclusion of the Press and Public

RESOLVED: that under the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meetings for the following items of business on the grounds that publicity would be prejudicial to the public interest.

23/63 Tender Evaluation for Work to the Pavilion

Members evaluated the quotes received and approved a contractor to provide the works for each core task.

Cllr Collins advised there was currently a shortfall of funds for the refurbishment project and asked the council to approve a contribution of £5,000 from the council's general reserves to support the project.

RESOLVED: that the Parish Council earmark £5,000 from the council's general reserves to support the pavilion refurbishment project.

The council also discussed priority works which could be incorporated into the refurbishment project should the council be successful in additional funding bids. The combined cost of the priority works total £11,000 and include:-

- Priority 1 – balustrade and handles – expected cost £1,000
- Priority 2 – New trees planted to offset the environmental impact of felling the mature oak tree – expected cost £ 2,500.

- Priority 3 – Shutters – expected costs £2,500
- Priority 4 – Kitchen upgrade – expected cost £2,000
- Priority 5 – Signage – expected cost £500
- Priority 6 – Wi Fi – expected cost £2,500

RESOLVED: that Cllr Knapman will contact all the successful contractors.

RESOLVED: that the clerk will write to each unsuccessful contractor.

23/64 Public Domain

Members agreed that the above matter could now be moved to the public domain.

RESOLVED: that agenda item 23/63 be moved to the public domain.

23/65 Date of Next Meeting

The date of the next meeting was confirmed as the 9TH November 2023.

23/66 Chairman Closed the Meeting

There being no further business the meeting closed at 21.37

Signed: _____ Date: _____

Cllr R Collins

Chairman