

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: Great Braxted Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 2022

Prepared by (Name and Role): Sarah Gaeta, RFO

Date: 11/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	22,659.22	
		22,659.22
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22		
		-
Add: any un-banked cash as at 31/3/22		
		-
Net balances as at 31/3/22 (Box 8)		<u><u>22,659.22</u></u>