



*Great Braxted  
Parish Council*

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9<sup>th</sup> September 2023

**To: Members of Great Braxted Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING TO BE HELD AT THE PAVILION  
ON THURSDAY 14<sup>th</sup> SEPTEMBER 2023 AT 8.00 PM**

**for the purpose of transacting the following business:**

*LTownend*  
**Clerk to the Council**

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**A G E N D A**

1. Apologies for absence
2. Minutes of the Parish Council Meeting  
Minutes of the Meeting held on 2<sup>nd</sup> August 2023 to be taken as read and signed as a correct record by the Chairman ([attached](#)).
3. Declarations of Interest (existence and nature)  
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct which took effect in July 2022.  
Unforeseen interests must be declared similarly at the appropriate time.
4. Maldon District Councillor Update  
To receive a written update from Cllr Siddall.
5. Public Participation Session  
With respect to items on the Agenda and other matters that are of mutual interest.
6. Sole Trustee Status for the Pavilion  
Mr Hornett to give an update on investigations to obtaining Sole Trustee Status for the Pavilion.

## 7. Planning

To note the Parish Council's response to planning applications considered outside of a meeting and circulated via email (in accordance with Council Resolution 20/15.2):-

- 7.1 23/00685/FUL PP-12273023** - Retrospective application for alterations to and resurfacing of existing vehicular crossover at Apple Barn Maldon Road Tiptree Colchester. **No objection.**

## 8. Environment

### 8.1 Installation of Litter Bin

To agree the quote from Maldon District Council to install a waste bin on the field by the pedestrian gate off Tiptree Road. [Report attached.](#)

### 8.2 Installation of Dog Waste Bin

To consider installing an additional dog waste bin on the field. Report to follow.

### 8.3 Unknown Tommy Statue

To consider purchasing an Unknown Tommy Statue from the Royal British Legion. Report attached.

## 9. Finance

### 9.1 Accounts for Payment

To agree the accounts for payment, made between meetings, for the period between the 7<sup>th</sup> July and the 8<sup>th</sup> Sep 2023. [\(attached\).](#)

### 9.2 Bank Reconciliation

To receive and note the bank reconciliation for quarter 1. [\(attached\)](#)

### 9.3 Budget Comparison

To receive and note the budget comparison to the 8<sup>th</sup> September 2023. [\(attached\).](#)

## 10. Parish Council Meet and Greet

## 11. General Announcements

## 12. Items to be Included on the next agenda

## 13. Date of Next Meeting

9<sup>th</sup> November 2023

## 14. Chairman to Close the Meeting

# Minutes of the Annual Parish Council Meeting held at Sextons Barn, Sextons Lane Great Braxted on 2<sup>nd</sup> August 2023 at 8pm

## Present:

Councillor R Collins (Chairman), Councillor C Knapman (Vice Chairman), Councillor M Davis, Councillor L Holt and the Clerk.

## 23/36 Apologies for Absence

Apologies were received from Cllr Miles and noted by the Council.

## 23/37 Minutes of the Parish Council Meeting

**RESOLVED:** that the minutes of the meeting held on the 13<sup>th</sup> July 2023 were agreed as a correct record and signed by the Chairman.

## 23/38 Declarations of Interest

None declared.

## 23/39 Public Participation Session

No members of the public were present.

## 23/40 Grant Application

Cllr Collins advised additional funding was required to complete the pavilion refurbishment project. He provided the council with the criteria required to apply for a Community Initiative Fund grant, explaining the council are required to resolve to approve the grant application and that support from the County Councillor, Mark Durham, is required.

Cllr Durham has confirmed he will support the council's application.

**RESOLVED:** that the Parish Council support the Community Initiative Fund grant application.

## 23/41 Hedge Trimming

Quotes to trim the hedging, from the intersection of Bung Row, along Tiptree Road to the pavilion vehicle gate on Sextons Lane were provided from three suppliers; Skippers Ground Maintenance, Waltons Tree Service and Mr Playell.

Councillors considered the quotes and the specification for the works.

**RESOLVED:** that the quote provided by Mr Playell for £250 plus VAT be approved.

Cllr Knapman provided an additional quote from Waltons Tree Service to face back the internal hedge around the playground for a cost of £240 plus VAT be approved.

**RESOLVED:** that the Council approve a payment to Walton Tree Services for trimming the internal hedge around the playground at a cost of £240 plus VAT.

## 23/42 Date of Next Meeting

The date of the next meeting was confirmed as the 14<sup>th</sup> September 2023.

## 23/43 Chairman Closed the Meeting

There being no further business the meeting closed at 20.37.



**Installation of Litter Bin at the Pavilion**

**AGENDA ITEM 8.1**

**Background Information**

At the Parish Council meeting, held on the 13<sup>th</sup> July 2023 members discussed a number of options to provide waste facilities for pavilion users.

While enquires were being on the wider topic of waste, Maldon District Council advised they were able to install a litter bin on the field.

**Summary**

Maldon District Council recommended installing the litter bin by the pedestrian gate, leading from Tiptree Road to the field and adjacent to the dog bin.



*Maldon District Council's suggested location.*



*Type of litter bin available*

The cost to install a waste litter bin on the field would be:-

Cost of bin - £190.73

Installation - £160

Emptying Costs in the first year only - £50.91.

**Total cost - £401.64**

After the first year there would be no further charge for emptying the bin as this would be included on the scheduled rounds of Appleton's, Maldon District Council's waste contractors.

The Council has the legal power to purchase, install and maintain a litter bin under the Litter Act 1983, ss.1,5-6, provided there is consent from the landowner.

**ADVICE**

Members are asked to consider installing a litter bin on the field and, if agreed, to confirm the precise location for the bin to be sited.

**Agenda Item 8.2 Installation of Dog Waste Bin – to follow**

## Agenda Item 8.3 Unknown Tommy Statue

GREAT BRAXTED PARISH COUNCIL



### Unknown Tommy Statue

AGENDA ITEM 8.3

#### Background Information

In recent years, many villages and towns across the country have started installing Unknown Tommy Statues as a tribute to fallen soldiers, particularly around Remembrance Sunday.

These statues are made of aluminium and offer a choice of wording options on the base, including:

- Lest We Forget
- We Remember
- A Time to Reflect
- Bespoke order - custom logo or village crest

#### Summary of Statues Available

The Royal British Legion are offering a selection of Unknown Tommy Statues for purchase:



1. Unknown Tommy Statue



2. Unknown Women in War Statue



3. The Original Tommy Statue

Under the Local Government Act 1972, Section 137, the council possesses the legal power to acquire a statue.

	<b>Statue Style</b>	<b>Height</b>	<b>Material</b>	<b>Cost</b>
1	Unknown Tommy Statue	Composite aluminium (3mm)	1.47m - 4ft 10 (including the base)	£175.00
2	Unknown Women in War Statue	Composite aluminium (3mm)	1.47m - 4ft 10 (including the base)	£175.00
3	The Original Tommy Statue (6')	Powder coated aluminium	6ft (182cm) height x 81cm width	£650.00
4	Pair of Unknown Tommy and Women in War Statues	Composite aluminium (3mm)	1.47m - 4ft 10 (including the base)	£350.00

**ADVICE**

Members are being asked to consider buying an Unknown Tommy Statue for installation in the village every November.







## Agenda Item 9.3 Budget Comparison

### Budget Comparison as at the 8th September 2023

#### Income

Budget heading	Budget 2023/24	Actuals	Variance
Precept	£10,231.00	10,231	£0.00
Other	£0.00	0	£0.00
Pavilion Management Committee	£325.00	0	-£325.00
VAT Reclaim	£0.00	796.74	£796.74
<b>TOTAL:</b>	<b>£10,556.00</b>	<b>11,027.74</b>	<b>£471.74</b>

#### Expenditure

Budget heading	Budget 2023/24	Actuals	Variance
Clerk and office costs	-£5,162.00	-2,497.48	£2,664.52
Insurance and subscriptions	-£1,792.00	-846.59	£945.41
Grants/donations/bulletin	-£150.00	0	£150.00
Field and playground	-£3,220.00	-3918.98	-£698.98
Maintenance	-£232.00	0	£232.00
<b>TOTAL:</b>	<b>-£10,556.00</b>	<b>-7,263.05</b>	<b>£3,292.95</b>

#### PAVILION PROJECT

##### Income

Grants	£0.00	24,368.00	£24,368.00
<b>TOTAL:</b>	<b>£0.00</b>	<b>24,368.00</b>	<b>£24,368.00</b>

##### Expenditure

Pavilion project/expenditure	0	-7,715.34	-£7,715.34
<b>TOTAL:</b>	<b>0</b>	<b>-7,715.34</b>	<b>-£7,715.34</b>