

[Title] Minutes of the Parish Council Assembly & AGM held in the pavilion on 10th May 2018.

Present: Mr K Hornett (Chairman), Mr G Elder, Mr I Armstrong & Mrs W Roderick.

1. Apologies for Absence: Mrs B Spensley.

2. Parish Assembly. The Chairman Mr Hornett gave his annual report of the activities, events and developments of the past year.(Report attached.)

3. Questions on report. Broadband speeds in the village was raised from the floor and some out-lying areas experienced very low speeds. The Chairman suggested investigating grant aid.

4. Declarations of Interest. None.

5. Minutes of the meeting held on 8th March 2018. Confirmed and signed.

6. Matters Arising.

6.1. Braxted Bulletin. No new developments but a meeting with Julie Green was planned.

7. Police Matters. No incidents reported but there had been a break in at The DuCane.

8. Finance.

8.1 Council agreed payment of £95.60p for Clerk's wages & expenses for March/April.

8.2 Council agreed payment of £40.32p to Autela Group Ltd for payroll services.

8.3 Council agreed payment of £42.45p to Miss S Mann for signs/concrete for playground.

8.4 Council agreed payment of £900 to R & G Mann for playground maintenance.

8.5 Council agreed to renew membership of EALC .£106.77p

8.6 Council agreed payment of £167.44 to renew insurance with Zurich Municipal.

8.7 Annual Audit. The Audit was completed and signed. The new procedures were outlined by the Clerk and the Audit would be published on the website and on the noticeboard. The public rights to inspect the accounts would be published. Miss Susie Torino had completed the internal audit and thanks were expressed to her and it was decided to give her a garden token to the value of £25.

8.8 The Chairman explained to members that the Audit Commission would not be involved as our expenditure was below £25,000 p.a. A certificate of exemption was signed.

9. Planning.

9.1 FUL/MAL/18/00382. Change of use at Old Orchard Barn.

Mr Armstrong declared an interest as he had a professional acquaintance with the applicant. Members decided to seek further information regarding the planning history of the site before commenting.

10. Highways.

10.1 Pot holes had all been filled in and resurfacing scheduled for beginning of June.

11. Correspondence.

11.1. Privacy Document. Maldon DC had sent a sample copy of a Privacy Policy for the Council to comply with the new PDFR regulations. A specimen copy had been circulated and it was agreed to put it on the website. The Government no longer required Councils to appoint a Data Protection Officer. Therefore, it was agreed that Gt Braxted PC no longer required the services of Maldon DC's PDO.

12. Village Improvements.

12.1 Village Pump. Members agreed payment of £340 to Mr Peck for all the materials used. The Clerk agreed to write a formal letter of thanks to Mr Peck expressing the Council's appreciation.

12.2 Village Sign. Mr Hewitt had finished the repainting and had re-erected it. The Clerk would contact Mr Hewitt regarding his expenses.

13. AOB

13.1 The Clerk was still awaiting information from Moat Housing regarding parking in front of High Ridge.

13.2 Cricket Club. The future of Gt Braxted Cricket Club was in doubt and no fixtures had been arranged for this season. The grass would continue to be cut by the club for one more year.

14. Date of next meeting. ,July 5th 2018