



*Great Braxted  
Parish Council*

## **Data Protection Impact Assessment (DPIA)**

*(for installation of a surveillance camera system to monitor fly-tipping)*

### **1. Project name:**

Installation of a wildlife camera to deter and identify incidents of fly-tipping.

### **2. Purpose:**

To monitor an identified fly-tipping hotspot, deter further incidents, and collect evidence (video footage and imagery) to assist in enforcement action where necessary.

### **3. What data will be collected?**

Video footage and imagery, which may incidentally capture identifiable individuals, vehicles, or vehicle registration plates.

### **4. Lawful basis for processing:**

- Task carried out in the public interest (Article 6(1)(e) UK GDPR).
- Crime prevention and detection.

### **5. How will data be stored and secured?**

- Video footage and imagery will be stored on a secure device with access restricted to authorised council members and the Clerk.
- Data will be encrypted (where technology allows) and password protected.

### **6. How long will data be kept?**

- Routine footage and imagery, not involving criminal activity, will be deleted after **30 days**.
- Video footage and imagery, relating to suspected criminal activity, will be retained as long as necessary for investigation and enforcement.

## **7. Measures to protect privacy:**

- Camera positioning will focus only on known fly-tipping hotspots and will avoid capturing wider public areas or private homes.
- Signage will be installed informing the public of the surveillance.
- Only minimal necessary footage will be captured.

## **8. Consultation:**

- Council decision at a public meeting; minutes will record the decision.
- Information made available to the public about the purpose of surveillance via a notice on the Parish Notice board and published on the Council's website.

## **9. Assessment of necessity and proportionality:**

- Fly-tipping is a growing issue with environmental and financial impacts.
- Surveillance is targeted and temporary, focused only on the specific problem area.