

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as nega

Name of smaller authority:

Great Braxted Parish Council

County area (local councils and parish meetings only):

Essex

Financial year ending 31 March 2025

Prepared by (Name and Role):

Lynda Townend, Clerk and RFO

Date:

01/04/2025

| | £ | £ |
|---|----------|-----------------|
| Balance per bank statements as at 31/3/25: | | |
| Unity Trust Bank | 10,790.2 | 10,790.2 |
| Petty cash float (if applicable) | - | - |
| Less: any unpresented cheques as at 31/3/25(enter these as negative numbers) | 0.00 | - |
| Add: any un-banked cash as at 31/3/25 | - | - |
| Net balances as at 31/3/25(Box 8) | | 10,790.2 |